

Notice of Meeting

Council Overview Board

**Date & time**

Thursday, 1 October
2015 at 10.00 am

Place

Ashcombe Suite
County Hall
Penrhyn Road
Kingston upon Thames
KT1 2DN

Contact

Helen Rankin or Lucy
Collier
Room 122, County Hall
Tel 020 8541 9126 or 020
8541 8051

Chief Executive

David McNulty

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or
lucy.collier@surreycc.gov.uk



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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Helen Rankin or Lucy Collier on 020 8541 9126 or 020 8541 8051.

Members

Mr David Munro (Chairman), Mr Eber Kington (Vice-Chairman), Mr Mark Brett-Warburton, Mr Bill Chapman, Mr Stephen Cooksey, Mr Bob Gardner, Dr Zully Grant-Duff, Mr David Harmer, Mr David Ivison, Mrs Denise Saliagopoulos, Mr Nick Harrison, Mr Michael Gosling, Mrs Hazel Watson, Mr Colin Kemp and Mr Keith Witham

Ex Officio Members:

Mrs Sally Ann B Marks (Chairman of the County Council) and Mr Nick Skellett CBE (Vice-Chairman of the County Council)

TERMS OF REFERENCE

The Committee is responsible for the following areas:

Performance, finance and risk monitoring for all Council Services	HR and Organisational Development
Budget strategy/Financial Management	IMT
Improvement Programme, Productivity and Efficiency	Procurement
Equalities and Diversity	Other support functions
Corporate Performance Management	Risk Management
Corporate and Community Planning	Europe

Property	Communications
Contingency Planning	Public Value Review programme and process

PART 1
IN PUBLIC

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING: 10 SEPTEMBER

(Pages 1
- 12)

Due to the short time frame from the previous Board, the minutes of the previous meeting will be considered at the next Council Overview Board on 5 November 2015.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (24 September 2015).
2. The deadline for public questions is seven days before the meeting (23 September).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

There are no responses to report.

6 CHAIRMAN'S UPDATE

7 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME

(Pages
13 - 24)

The Committee is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work

Programme.

8 CABINET MEMBER PRIORITIES

Verbal update in relation to the Cabinet Member Priorities.

9 ANNUAL REPORT OF THE SHAREHOLDER BOARD

(Pages
25 - 68)

Purpose of the report: Scrutiny of Services and Budgets/Performance Management

To provide an update to Members on the role of the Shareholder Board and its decision-making in relation to companies in which the council has a shareholding.

10 ORBIS BUSINESS PLAN

(Pages
69 - 140)

Purpose of the report: Scrutiny of Services and Budgets/Performance Management

To provide Members with details of a 3 year business plan for Orbis.

11 THE PROPERTY STRATEGY

(Pages
141 -
184)

Purpose of the report: Scrutiny of the Property Strategy

To provide the Council Overview Board with the opportunity to understand the scale and scope of Property Services and its alignment to the Corporate Strategy

12 CARBON AND ENERGY POLICY: YR 1 PROGRESS REPORT

(Pages
185 -
200)

Purpose of the report: Performance Management

The Carbon and Energy Policy 2015-19 sets out the council's strategy to manage its long term energy costs and reduce carbon emissions. The policy was approved by Cabinet in March 2015. This report provides an update on the activities and outcomes since the policy's baseline year of 2013/14.

Members are asked to consider the report and provide comments in order to steer the future strategy for implementation of the policy.

13 BUDGET MONITORING: AUGUST 2015

(Pages
201 -
232)

Purpose of the report:

This report provides the budget monitoring of the council's capital and revenue budgets for the 2015/16 financial year to 31 August 2015. There are two annexes attached: the first being the council's budget monitoring report that was presented to the cabinet on 22 September; and the second being a supplementary detailed budget monitoring information for Business Services, Chief Executive's Office and Central Income and Expenditure.

14 CALL IN OF CABINET DECISION

(Pages
233 -

Details to follow.

242)

Confidential: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

15 DATE OF NEXT MEETING

The next meeting of the Committee will be held at 10.00am on 5 November 2015.

David McNulty
Chief Executive

Published: Date Not Specified

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